



The Catholic  
Community  
of

# St. John & Blessed Sacrament

## YOUTH MINISTER (Grades 9 thru 12)

**Position Title: Youth Minister-Grades 9-12**

**Status: Part-time Hourly**

**Basic Objectives: To assist the Pastor in his direction of the parish.**

**Full-Time: August 15 to June 15**

### **Major Duties:**

1. Identifies the youth of the parish and their needs, concentrates primarily in youth 13-18 years of age in both parochial and public schools; and, meets the needs of and to the unchurched youth of the parish.
2. Develops a core of youth (grade 9-12) to provide peer leadership.
3. Provides opportunities for formal and informal religious education (23 hours per calendar year) via retreats, bible study, days of recollection, and guest speakers.
4. Responsible for the instruction and preparation of youth liturgies, Para liturgies and prayer services and inclusion of appropriate music.
5. Coordinates and implements Confirmation Preparation Program.
6. Integrates young people into the larger worshipping community via ushering, reading, greeting, Eucharistic Minister and youth choir.
7. Present at Sunday evening Liturgy in conjunction with youth involvement.
8. Communicates with youth via social media, parish website, and bulletin announcements.
9. Raises consciousness of youth toward social and economic problems via Christian Service and community service.
10. Plan Senior Thanksgiving Dinner and Mary Celebration with PreK-8 Coordinator.
10. Provide High School mentoring opportunities with Middle School Youth.
11. Plan service opportunities with PreK-8 Coordinator.
12. Engage parents and adults in youth program; offer youth/parent communication skills.
13. Prepares and submits an annual budget for youth needs; regularly report to Administration and Finance.

14. Participates in Parish Stewardship efforts to engage persons in Time, Talent, Prayer and Treasure.
15. Assumes responsibilities as delineated via Pastor/Education Commission.
16. Cooperates with other parishes in this region/diocese on special projects.
17. Offers community building activities, social activities, and spiritual activities.
18. Provide an atmosphere of openness, hospitality, Christianity and service to all encountered as a member of St. John Parish Staff.

**Qualifications:**

1. Advanced Catechist Certification
2. Youth Ministry Certification, preferred.

**Accountability:**

1. Pastor/Direct

*Follow directives of Pastor for any other activities not specifically detailed here.*

5/2024